



Whitefield

Academy Trust

8th June 2018

Dear Parent/Guardian,

Very recently, the laws around the management of personal data for you and your young person changed. The Academy has revised its policy on how we use, store and delete information in line with the General Data Protection Regulation which became law on 25th May 2018. Whilst the majority of pupil information you provide to us is mandatory in order for the school to carry out its education role, some information and consent we ask from you is on a voluntary basis. Please see some examples below:

- Consent for the use and storage of photographs and video.
- Consent for offsite trips including residential activities.
- For some children, consent for the use of bikes and scooters.
- Other consents as they arise to enhance your child's school experience.

In order to comply with the General Data Protection Regulation, I wish to inform you that you can withdraw your consent for voluntary information/consent at any time.

If you would like further details, you can access further information on how the school uses personal information by visiting the school's website policy/key information section and accessing the Whitefield Academy Data Protection Policy and the privacy notice relating to pupils (website address: www.whitefield.org.uk)

If you have any further questions please contact us via email to gdprrreport@whitefield.waltham.sch.uk .

Yours sincerely,

Elaine Colquhoun OBE
Chief Executive Officer